

*The Japanese version is the authoritative version, and this English translation is intended for reference purposes only. Should any discrepancies or doubts arise between the two versions, the Japanese version will prevail.

Code of Conduct for Research Activities at Tokyo University of Foreign Studies

Established on March 24, 2015

Tokyo University of Foreign Studies (hereinafter referred to as the “University”) has an important responsibility to support research activities based on freedom and independent judgment, and to maintain public trust and confidence in academic research.

The University has established this Code of Conduct for Research Activities in accordance with the statement of the Code of Conduct for Scientists of the Science Council of Japan (established on October 3, 2006; revised on January 25, 2013) so that all researchers engaged in research activities at the University (hereinafter referred to as “Researchers”) recognize that they are accountable to society, and consciously take part in building and maintaining a sound research environment, as well as ensuring strict control of their own activities.

Responsibilities of Researchers

1. Researchers shall recognize that they are responsible for assuring the quality of the specialized knowledge and skills that they themselves create, and for using their expert knowledge, skills and experience to contribute to the health and welfare of humankind, the safety and security of society and the sustainability of the global environment.

Attitude and Behavior of Researchers

2. Researchers shall recognize that academic autonomy is upheld by public trust and the mandate of the people, and shall always make judgments and act with honesty and integrity. Moreover, researchers shall endeavor to maintain and improve their own expertise, abilities and skills, while making the utmost effort to scientifically and objectively demonstrate the accuracy and validity of the knowledge they create through academic research.

Awareness of Role as Researchers

3. Researchers shall recognize that they are responsible for answering to the wishes of society to investigate into truths and to achieve various issues. When using research funds that are to be provided for establishing the research environment and for conducting research, researchers shall always recognize that such broad social expectations exist.

Accountability and Disclosure

4. Researchers shall strive to disclose and actively explain the roles and significance of their own research, evaluate the possible effects of their research on people, society and the environment as well as the changes that their research might engender, neutrally and objectively disclose the results of this evaluation, and build a constructive dialogue with society.

Research Integrity

5. Researchers shall act with integrity according to the spirit of this Code of Conduct in drafting, planning, applying for, implementing and reporting their own research. By reporting their research results through such means as papers, researchers shall take responsibility as well as obtaining recognition for their achievements in accordance with the role they played. They shall ensure that research and survey data are recorded, stored and rigorously handled, and not only refrain themselves from any misconduct such as fabrication, falsification, plagiarism, or misuse of research funds, but also refrain from aiding or abetting such misconduct.

Establishing Sound Research Environments and Thorough Educational Enlightenment

6. Researchers shall recognize that establishing and maintaining fair research environments where responsible research can be conducted is one of their important duties, and shall work continuously to improve the quality of research environments in the research community and toward educational enlightenment preventing misconduct. Moreover, they shall also seek the understanding and cooperation of the public in achieving these goals.

Relations with Others

7. Researchers shall constructively criticize the results of other researchers' work, humbly listen to the criticism of others, and exchange opinions with an attitude of sincerity. Moreover, they shall properly give credit to other researchers' intellectual findings and achievements, as well as respecting the honor and intellectual property rights of others. They shall also participate actively in mutual assessment among researchers in the research community, particularly in their own fields of expertise.

Protection of Personal Information

8. Researchers shall recognize the importance of protecting personal privacy and shall handle any personal information obtained from materials, information, or data collected for research activities carefully and appropriately.

Elimination of Discrimination and Harassment

9. Researchers shall respect the character of individuals and their human rights, and shall not engage in any form of discrimination or harassment during the course of their research activities. In addition, researchers may not use their position or authority to coerce anyone to whom they give instructions or guidance into giving support or cooperation, or engage in any other unjust or unfair conduct.

Compliance with Laws and Regulations

10. Researchers shall observe all laws, regulations and relevant rules in their activities, including the implementation of research and the use of research funds.